



MANCHESTER
CITY COUNCIL

Licensing & Out of Hours Compliance Team - Representation

Name	Steve Harrison
Job Title	Neighbourhood Compliance Officer
Department	Licensing and Out of Hours Compliance Team
Address	Level 1, Town Hall Extension, Manchester, M60 2LA
Email Address	Steve.harrison2@manchester.gov.uk
Telephone Number	0161 234 1220

Premise Details

Application Ref No	REF 262021
Name of Premises	Castle Wharf
Address	2a Chester Road, Manchester, M15 4SA

Representation

The Licensing and Out of Hours Team have assessed the likely impact of the grant of this application, considering several factors including the nature of the business, the proximity to other residential properties and the hours applied for. A site visit has been undertaken, to fully appreciate the site (currently in construction) and its surrounding areas.

I would like to propose the following licence conditions are added to the operating schedule in order to fully promote the Four licensing objectives of :-

The Prevention of Crime and Disorder
Public Safety
The Prevention of Public Nuisance
The Protection of Children from Harm.

The changes I propose are marked in red

A) The Prevention of Crime and Disorder

1. Licensable activities shall only be provided to residents and their bona fide guests.
2. A CCTV system shall be maintained and operated at the premises with cameras positioned **to cover the whole of the licensed space inside and out where members of the public have access. This will also include meeting rooms and booths.**
3. Recorded CCTV images will be maintained and stored for a period of thirty-one days and shall be produced to the Police or Licensing Authority upon request.
4. CCTV will be in operation at any time licensable activities take place. Where CCTV is recorded onto a hard drive system, any DVDs subsequently produced will be in a format so it can be played back on a standard PC or DVD player.

5. Any person left in charge of the premises must be trained in the use of any such CCTV equipment and be able to produce CCTV images to an officer from a responsible authority upon request.

6. SIA registered door staff shall be employed at the premises, in accordance with a **documented** risk assessment, to be carried out by the DPS on an event by event basis. When employed, door staff will wear high visibility armbands.

7. When employed, a register of those door staff employed shall be maintained at the premises and shall include:

(i) the number of door staff on duty;

(ii) the identity of each member of door staff;

(iii) the times the door staff are on duty.

(iv) The full 16-digit SIA badge number shall be recorded

8, Open containers of alcohol shall not be removed from the premises, except for consumption in any delineated external area as shown on the plan attached to the licence.

B) Public Safety

1. A competent and trained first aider shall be on site at the premises when it is open to the public and a fully stocked and accessible first aid box will always be available at the premises.

2. Daily checks in relation to Fire Safety and Health and Safety at Work, shall be carried out by staff and recorded. These checks will include an opening and closing schedule and shall include inside and outside the premises.

3. Management shall liaise with the Fire Authority as necessary to ensure compliance with all necessary fire regulations.

4. The premises shall maintain an Incident Log either electronically or in paper format. This log shall be retained for a minimum of 12 months and be available on request to an authorised officer. It shall record the following

All crimes reported to the venue or by the venue to the Police

All ejections of patrons or their guests

Any incidents of disorder

Any faults or maintenance with the CCTV system

Any visits made by the Local Authority or emergency services

5. public liability insurance shall be obtained.

6. Staff shall be trained in appropriate fire routines and evacuation procedures. This training will be fully documented and refreshed every 12 months. Fire routines and evacuation procedures shall be exercised quarterly as a minimum requirement.

C) The Prevention of Public Nuisance

1. Noise from amplified music, **outdoor speakers**, or voices shall not be such as to cause a noise nuisance to nearby occupants.
2. No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
3. Notices will be positioned at the public exits to the premises requesting customers to leave in a quiet manner.
4. **No odour shall emanate from the premises that gives rise to a nuisance**

D) The Protection of Children from Harm

1. When the sale of alcohol is taking place, a "Challenge 21" Policy shall be implemented in full and appropriate identification sought from any person who appears to be under the age of 21. The only acceptable forms of identification shall be photographic driving licences, passports, HM forces cards, or a form of identification with the "PASS" hologram.
2. Staff who are to sell alcohol will **receive documented** training which will include the Challenge 21 Policy and its operation. Staff shall be trained to take such action as is necessary to prevent the sale of alcohol to persons over the age of 18 where those customers are engaged in the distribution of alcohol to persons under the age of 18. **This training shall be refreshed every 12 months**
3. Notices advising what forms of ID are acceptable must be displayed.
4. Notices must be displayed in prominent positions indicating that the Challenge 21 policy is in force.

Recommendation:- Approve with Conditions (outlined above in red)